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Welcome
Stephanie!

March 20, 2003

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EDICS Training Information

This half-day course provides hands-on instruction on the use of EDICS (ED's Information Collection System). EDICS is the new computer system that will help ED better manage information collection clearance process.

Who Should Attend

All ED employees and ED contractors who are involved in the development or review of information collections (e.g., survey questionnaires, grant and loan application forms performance reports) that must go through the Paperwork Reduction Act/OMB clearance process.

How You Will Benefit

- ✗ Understand how EDICS will automate and improve the information collection clearance process
- ✗ Learn the new automated procedures for developing, submitting, and reviewing information collection clearance request package

What You Will Learn

- ✗ Develop and Submit an information collection clearance request package
- ✗ Check the clearance status of an information collection
- ✗ Analyze and Compare proposed and approved information collections
- ✗ Search the information collection database
- ✗ Create reports

When and Where

No classes are currently scheduled. Please check this site for updates.

This page last modified February 24, 2003

Please send questions, comments, and suggestions to connectED@ed.gov

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EDICS Training Registration

Name:

Principal Office:

Room #:

Building:

Telephone #:

Date of Training:



This page last modified– September 3, 2002 (rpd)



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EDICS Training

EDICS Registration Form

Please fill out the EDICS Registration Form to register. There are approximately 20 spaces available on a first come, first served basis. If you have special needs, please call Stephanie Valentine at (202) 708-8962 so that arrangements can be made. Special training sessions for teams may also be arranged.

- ▶ [EDICS Registration](#)
- ▶ [EDICS Training Information](#)

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